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The title page should only contain the title without the author's name, and then the text should be formatted according to the rules.

A separate sheet of paper should include a) the author's name and surname, b) the full name and address of the institution, c) the telephone, fax, and e-mail addresses, d) the annotation that the article has not been published before and is in accordance with our antighostwriting policy (with signature), e) information about financial support for the preparation of the article (grants or other sponsorships). If there are several authors you are asked to indicate the main author responsible for correspondence. If the main author has not been indicated the first listed will play that role.

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The *manuscript* should be typed in a word processor (doc and rtf files accepted), in A4 format with standard margins and spacing for Times New Roman size 12 font. The article must be divided into the following sections: introduction (background), material and research methods, results, conclusions, references. The entire article (with the abstract, computer generated figures and tables, and the table of contents) should not exceed 40,000 characters with spaces if the article consists of the text only. Include *all illustrations* in separate tif or cdr files.

The article should be preceded by an *abstract* of 100-150 words and a maximum of five keywords, for instance: migration, urbanisation, industrialisation, etc.

Tables and figures should be placed in the manuscript.

Do not use *footnotes*. If necessary number them in the text (1), (2), and insert the Notes section on the last page just before the References. You may include Acknowledgements below Notes.

Each *author's contribution* to the article should be noted: C - research concept, D - data collection and statistical analysis, F - figures and tables creation, P - photography, M - manuscript preparation, R - references selection.

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Szymańska, D. Chodkowska-Miszcuk, J. (2011). Endogenous resources utilization of rural areas in shaping sustainable development in Poland. *Renewable and Sustainable Energy Reviews*, 15(3): 1497–1501. DOI: <http://dx.doi.org/10.1016/j.rser.2010.11.019>

Szymańska, D. Matczak, A. (2002). Urbanization in Poland: Tendencies and transformation. *European Urban and Regional Studies*, 9(1): 39–46. DOI: <http://dx.doi.org/10.1177/096977640200900104>

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voivodship - administrative region of the 1st order

poviat - administrative region of the 2nd order

gmina - administrative region of the 3rd order

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